

NURSING SERVICES MANAGER

JOB DESCRIPTION:

Bultfontein Care Services is a retirement facility with a care unit and is registered to accommodate 90 residents. As the Nursing Services Manager, the incumbent will be responsible, among other things, for:

- Providing high-quality, comprehensive care services to residents.
- Implementing standard operating procedures and policies.
- Ensuring compliance with statutory requirements.
- Accepting responsibility for the management, guidance, motivation, and development of nursing care staff, as well as maintaining good discipline in the workplace.
- Continuous staff training to maintain high standards of care.
- Budget management and administrative duties associated with the scope of operations of Bultfontein Versorgingsdienste.
- Reporting to the General Manager.

JOB REQUIREMENTS:

- Valid registration as a Professional Nurse.
- At least 5 years' management experience in a senior position.
- Christian faith-based conviction.
- A valid driver's licence and ability to qualify for a public transport permit.
- Proficiency in Afrikaans and English.
- Knowledge of dementia care.
- Excellent communication, administrative, and computer skills.
- The applicant's age must be in line with BVD's retirement policy, namely 65 years.
- Basic knowledge of the following legislation will be an advantage: Older Persons Act, Basic Conditions of Employment Act, and Employment Equity Act.

EMPLOYMENT BENEFITS:

- A market-related remuneration package.
- Employer contribution to a Pension / Provident Fund.
- Employer contribution to a Medical Aid.
- Leave as determined by ministerial determination.

CLOSING DATE: Saturday, 07 February 2026

COMMENCEMENT DATE: Monday, 02 March 2026

SEND CV TO: Email address: navrae@butlvers.co.za

POSITION TITLE: Nursing Services Manager

ENQUIRIES: Mr JJ Calitz

CONTACT NUMBER: 051 853 9200

The employer reserves the right not to fill the vacancy. Successful candidates will be notified within two (2) weeks whether their application was successful. If no feedback is received within the two (2) week period, the application should be regarded as unsuccessful.